

## 廖慶雄會計師事務所 H.H.LIU & CO.





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Certified Public Accountants

# PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED (LIMITED BY GUARANTEE)

REPORTS AND FINANCIAL STATEMENTS FOR THE PERIOD FROM 3 JULY 2008 (DATE OF INCORPORATION) TO 31 JULY 2009

H. H. LIU & CO.
CERTIFIED PUBLIC ACCOUNTANTS

### PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED REPORT OF COMMITTEE MEMBERS

The Executive Committee of the Association has pleasure in submitting their first report together with the audited financial statements for the period from 3 July 2008 (date of incorporation) to 31 July 2009.

#### PRINCIPAL ACTIVITIES

The Association is a non-profit making and approved trust of a public character. It engaged in promoting co-operation between the Parents of the students of Peak School and the Teachers for the promotion of education.

#### FINANCIAL RESULTS

The results of the Association for the period ended 31 July 2009 and the state of its affairs at that date are set out in the financial statements on pages 5 to 15.

#### **COMMITTEE MEMBERS**

The committee members during the period and up to the date of this report were:

| Bulgin, Karen Elaine    | (appointed on 14 October 2008<br>and resigned on 9 June 2009) |
|-------------------------|---|
| Emslie, Sarah Alexandra | (appointed on 14 October 2008)                                |
| Garrett, Catherine Mary | (appointed on 14 October 2008)                                |
| Hagen, Julie Angela     | (appointed on 14 October 2008                                 |
|                         | and resigned on 9 June 2009))                                 |
| Howell, Anna Pauline    | (appointed on 14 October 2008)                                |
| Legg, Saran             | (appointed on 14 October 2008)                                |
| Marsh, Nicola           | (appointed on 14 October 2008                                 |
| ,                       | and resigned on 11 March 2009)                                |
| Nutman, Laura Francise  | (appointed on 14 October 2008)                                |
| Page, Gillian LM        | (appointed on 14 October 2008)                                |
| Salnikow, Paul Daniel   | (appointed on 14 October 2008)                                |
| Wallace, Meriel         | (appointed on 14 October 2008                                 |
|                         | and resigned on 9 June 2009)                                  |
| Weeks, Joanne           | (appointed on 14 October 2008)                                |

In accordance with the Association's Articles of Association, all committee members retire in the forthcoming annual general meeting, and being eligible, offer themselves for re-election.



### PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED REPORT OF COMMITTEE MEMBERS (CONTINUED)

#### **COMMITTEE MEMBERS' INTERESTS IN CONTRACTS**

No contracts of significance to which the Association was a party and in which a committee member of the Association had a material interest, whether directly or indirectly, subsisted at the end of the period or at any time during the period.

#### MANAGEMENT CONTRACT

No contracts concerning the management and administration of the whole or any substantial part of the business of the Association were entered into or existed during the period.

#### **AUDITORS**

A resolution for the reappointment of Messrs. H. H. Liu & Co. as auditors of the Association is to be proposed at the forthcoming annual general meeting.

FOR AND ON BEHALF OF THE EXECUTIVE COMMITTEE

CHAIRMAN HONG KONG

30 OCT 2009

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED

(Incorporated in Hong Kong with limited by guarantee)

We have audited the financial statements of Peak School Parent Teachers Association Limited set out on pages 5 to 15, which comprise the balance sheet as at 31 July 2009, and the income and expenditure account, statement of changes in general fund and cash flow statement for the period then ended, and a summary of significant accounting policies and other explanatory notes.

#### Committee members' responsibility for the financial statements

The committee members are responsible for the preparation and the true and fair presentation of these financial statements in accordance with Hong Kong Financial Reporting Standards issued by the Hong Kong Institute of Certified Public Accountants and the Hong Kong Companies Ordinance. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and the true and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Hong Kong Standards on Auditing issued by the Hong Kong Institute of Certified Public Accountants. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and true and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial statements.

## INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF PEAK SCHOOL PAPENT TEACHERS ASSOCIATION LIMIT

PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED

(Incorporated in Hong Kong with limited by guarantee)

#### Auditor's responsibility (Continued)

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Basis for qualified opinion

The Association, in common with many others of similar size and organization, derives a substantial proportion of its income from various sources, the completeness of which is not susceptible to independent audit verification. Accordingly, verification of these sources of income was limited to the amounts recorded in the Association's records. There were no other satisfactory audit procedures that we could adopt to satisfy ourselves that the recorded income was free from material misstatement.

#### Qualified opinion arising from limitation of audit scope

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had we been able to satisfy ourselves as to the completeness of income, the financial statements give a true and fair view of the state of the Association's affairs as at 31 July 2009 and of its deficit and cash flows for the period then ended in accordance with the Hong Kong Financial Reporting Standards and have been properly prepared in accordance with the Hong Kong Companies Ordinance.

Tel: (852) 2528<del>2228</del> ⊖ ⊕ Fax: (852) 2375<del>7</del>2<del>2</del>2€ ⊕



### 廖慶雄會計師事務所

### H. H. LIU & CO., Certified Public Accountants

## INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF

#### PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED

(Incorporated in Hong Kong with limited by guarantee)

### Report on matters under sections 141(4) and 141(6) of the Hong Kong Companies Ordinance

In respect alone of the limitation on our work relating to income:

- We have not obtained all the information and explanations that we considered necessary for the purpose of our audit; and
- We were unable to determine whether proper books of account had been kept.

H. H. L**H** & Co.

Certified Public Accountants
Hong Kong: 30 007 2009

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Tel: (852) 2528-2228 Fax: (852) 2375-7222

# PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD FROM 3 JULY 2008 (DATE OF INCORPORATION) TO 31 JULY 2009

(Expressed in Hong Kong Dollars)

|                                       |              | 3/7/2008     |
|---------------------------------------|--------------|--------------|
|                                       | <u>Notes</u> | to 31/7/2009 |
| INCOME                                |              |              |
| Annual subscriptions                  |              | 17,290       |
| Bus fees                              |              | 393,604      |
| Donations                             |              | 9,300        |
| Fund raising income                   | 9            | 777,038      |
| Bank interest income                  |              | 51           |
| Sundries                              |              | 495          |
|                                       |              | 1,197,778    |
| EXPENDITURES                          |              |              |
| Bus hire                              |              | 560,000      |
| Bus coordinator and helpers' expenses | •            | 91,364       |
| Fund raising expenses                 | 10           | 389,705      |
| School funding                        | 11           | 149,327      |
| Administrative expenses               | 12           | 31,759       |
|                                       |              | 1,222,155    |
| DEFICIT FOR THE PERIOD                | 7            | (24,377)     |

The accompanying notes form an integral part of these financial statements.

#### PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED

#### **BALANCE SHEET**

**AS AT 31 JULY 2009** 

| (Expressed in Hong Kong Dollars)            | <u>Notes</u> | <u>2009</u>          |
|---|--------------|----------------------|
| ASSETS                                      |              |                      |
| CURRENT ASSETS Cash and bank balances       | 6            | 1,947,277            |
| TOTAL CURRENT ASSETS                        |              | 1,947,277            |
| TOTAL ASSETS                                |              | 1,947,277            |
| GENERAL FUND AND LIABILITIES                |              |                      |
| GENERAL FUND General fund                   | 7            | (24,377)             |
| TOTAL GENERAL FUND                          |              | (24,377)             |
| CURRENT LIABILITIES Other payables Accruals | 8            | 1,840,090<br>131,564 |
| TOTAL CURRENT LIABILITIES                   |              | 1,971,654            |
| TOTAL LIABILITIES                           |              | 1,971,654            |

Approved and authorised for issue by

TOTAL GENERAL FUND AND LIABILITIES

the Executive Committee on:

30 OCT 2009

Committee member

Committee member

The accompanying notes form an integral part of these financial statements.

1,947,277

# PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED STATEMENT OF CHANGES IN GENERAL FUND FOR THE PERIOD FROM 3 JULY 2008 (DATE OF INCORPORATION) TO 31 JULY 2009

(Expressed in Hong Kong Dollars)

|                                      | 3/7/2008<br>to 31/7/2009 |
|--------------------------------------|--------------------------|
| DEFICIT FOR THE PERIOD               | (24,377)                 |
| CLOSING BALANCE - TOTAL GENERAL FUND | (24,377)                 |

The accompanying notes form an integral part of these financial statements.

# PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED CASH FLOW STATEMENT FOR THE PERIOD FROM 3 JULY 2008 (DATE OF INCORPORATION) TO 31 JULY 2009

(Expressed in Hong Kong Dollars)

| CASH FLOWS FROM OPERATING ACTIVITIES                 | 3/7/2008<br>to 31/7/2009 |
|--|--------------------------|
| Deficit before taxation                              | (24,377)                 |
| Adjustments for:                                     |                          |
| Interest income                                      | (51)                     |
|  | (24,428)                 |
| Increase in other payables                           | 1,840,090                |
| Increase in accruals                                 | 131,564                  |
| CASH GENERATED FROM OPERATIONS                       | 1,947,226                |
| Interest received                                    | 51                       |
| NET CASH INFLOWS FROM OPERATING ACTIVITIES           | 1,947,277                |
| NET INCREASE IN CASH AND CASH EQUIVALENTS            | 1,947,277                |
| CASH AND CASH EQUIVALENTS AT THE BEGINNING OF PERIOD |                          |
| CASH AND CASH EQUIVALENTS AT THE END OF PERIOD       | 1,947,277                |
| ANALYSIS OF BALANCES OF CASH AND CASH EQUIVALENTS    |                          |
| Cash and bank balances                               | 1,947,277                |

The accompanying notes form an integral part of these financial statements.

# PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMTIED NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 JULY 2009

(Expressed in Hong Kong Dollars)

#### 1. GENERAL

The Association is incorporated in Hong Kong. It is a Company limited by guarantee and not having a share capital.

The address of its registered office is 20 Plunketts Road, The Peak, Hong Kong.

#### 2. ADOPTION OF HONG KONG FINANCIAL REPORTING STANDARDS

In current year, the Association has applied, for the first time, a number of new Hong Kong Financial Reporting Standards (HKFRSs), Hong Kong Accounting Standards (HKASs) and Interpretations (hereinafter collectively referred to as "new HKFRSs") issued by the Hong Kong Institute of Certified Public Accountants that are effect for accounting period beginning on or after 1 January 2007.

#### The adoption of new HKFRS

In the current period, the Association adopted the new and revised standards and interpretations of HKFRS below, which are relevant to its operations.

| HKAS 1  | Presentation of Financial Statements                     |  |
|---------|--|--|
| HKAS 7  | Cash Flow Statement                                      |  |
| HKAS 8  | Accounting Policies, Changes in Accounting Estimates and |  |
|         | Errors   |  |
| HKAS 18 | Revenue  |  |

The presentation of balance sheet, income statement, changes in equity, cash flow statement and other disclosures have been affected correspondingly.

The Association has not early applied the following new standard, amendment or interpretations that have been issued but not yet effective. The Committee members of the Association anticipate that the application of these standard, amendment or interpretations will have no material impact on the results and the financial position of the Association.

| HKFRSs (Amendments)       | Improvements to HKFRSs'                                     |  |  |
|---------------------------|---|--|--|
| HKFRSs (Amendments)       | Improvements to HKFRSs 2009 <sup>8</sup>                    |  |  |
| HKAS 1 (Revised)          | Presentation of Financial Statements <sup>2</sup>           |  |  |
| HKAS 23 (Revised)         | Borrowing Cost <sup>2</sup>                                 |  |  |
| HKAS 27 (Revised)         | Consolidated and Separate Financial Statements <sup>3</sup> |  |  |
| HKFRS 32 & 1 (Amendments) | Puttable Financial Instruments and Obligations              |  |  |
| ,                         | Arising on Liquidation <sup>2</sup>                         |  |  |

# PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 JULY 2009

(Expressed in Hong Kong Dollars)

### 2. ADOPTION OF HONG KONG FINANCIAL REPORTING STANDARDS (CONTINUED)

| HKFRS 39 (Amendment) HKFRS 1 & HKAS 27 (Amendments) | Eligible hedged items <sup>3</sup> Cost of Investment in a Subsidiary, Jointly Controlled Entity or Associate <sup>2</sup> |
|---|--|
| HKFRS 2 (Amendment)                                 | Vesting Conditions and Cancellations <sup>2</sup>  |
| HKFRS 3 (Revised)                                   | Business Combinations <sup>3</sup>   |
| HKFRS 7 (Amendment)                                 | Financial Instruments: Disclosures – Improving Disclosures about Financial Instruments <sup>2</sup>                        |
| HKFRS 8   | Operating Segments <sup>2</sup>  |
| HK(IFRIC) - Int 9 & HKAS 39                         | ,  |
| (Amendments)  | Embedded Derivatives <sup>4</sup>  |
| HK (IFRIC) – Int 13                                 | Customer Loyalty Programmes <sup>5</sup>   |
| HK (IFRIC) – Int 15                                 | Agreements for the Construction of Real Estate <sup>2</sup>  |
| HK (IFRIC) – Int 16                                 | Hedges of a Net Investment in a Foreign Operation <sup>6</sup>   |
| HK (IFRIC) – Int 17                                 | Distributions of Non-cash Assets to Owners <sup>3</sup>  |
| HK (IFRIC) – Int 18                                 | Transfers of Assets from Customers <sup>7</sup>  |

<sup>&</sup>lt;sup>1</sup>Effective for annual periods beginning on or after 1 January 2009 except the amendments to HKFRS 5, effective for annual periods beginning on or after 1 July 2009

#### 3. PRINCIPAL ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Hong Kong Financial Reporting Standards (HKFRSs) issued by the Hong Kong Institute of Certified Public Accountants and disclosure requirements of Hong Kong Companies Ordinance.

#### a. Basis of preparation

The financial statements have been prepared on the historical cost basis.

<sup>&</sup>lt;sup>2</sup>Effective for annual periods beginning on or after 1 January 2009

<sup>&</sup>lt;sup>3</sup>Effective for annual periods beginning on or after 1 July 2009

<sup>&</sup>lt;sup>4</sup>Effective for annual periods beginning on or after 30 June 2009

<sup>&</sup>lt;sup>5</sup>Effective for annual periods beginning on or after 1 July 2008

<sup>&</sup>lt;sup>6</sup>Effective for annual periods beginning on or after 1 October 2008

<sup>&</sup>lt;sup>7</sup>Effective for transfers of assets from customers received on or after 1 July 2009

<sup>&</sup>lt;sup>8</sup>Effective for annual periods beginning on or after 1 January 2010 except for the amendment to HKAS 38, HKFRS 2, HK(IFRIC)-Int 9 and HK(IFRIC)-Int 16, which are effective for annual periods beginning on or after 1 July 2009

# PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 JULY 2009

(Expressed in Hong Kong Dollars)

#### 3. PRINCIPAL ACCOUNTING POLICIES (CONTINUED)

#### b. Revenue recognition

Revenue is recognised when no signification uncertainty as to its collectability exists:

- (i) Donation is recognised on cash basis;
- (ii) Activities income is recongised on cash basis; and
- (iii) Interest income is recognised on a time proportion basis taking into account the principal outstanding and the interest applicable.

#### c. Other payables

Other payables are initially recognized at fair value and thereafter stated at amortised cost less the effect of discounting would be immaterial, in which case they are stated at cost.

#### d. Cash and cash equivalents

Cash and cash equivalents represent cash at bank and on hand, demand deposits with banks and other financial institutions, and short-term highly liquid investments which are readily convertible into known amounts of cash and subject to an insignificant risk of change in value, having been within three months of maturity, at acquisition. For the purpose of the cash flow statement, bank overdrafts, if any, which are repayable on demand and form an integral part of an enterprise's cash management are also included as a component of cash and cash equivalents.

#### 4. REVENUE

Revenue represents the donation received during the period.

# PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 JULY 2009

(Expressed in Hong Kong Dollars)

| 5. | COMMITTEE MEMBERS' REMUNERATION |
|----|---------------------------------|
|    |                                 |

Committee members' emoluments disclosed pursuant to Section 161 of the Hong Kong Companies Ordinance is as follows:

|  |  | 3/7/2008<br>to 31/7/2009   |
|--|--|----------------------------|
| Committee members' emoluments : Fee Other emoluments |  | -                          |
|  |  |                            |
| ,  | CASH AND BANK BALANCES   |                            |
| 6.   | CASH AND BANK BALANCES   | ***                        |
|  |  | <u>2009</u>                |
|  | Cash in hand   | 514                        |
|  | Cash at bank   | 1,946,763                  |
|  |  | 1,947,277                  |
|  |  |                            |
| 7.   | GENERAL FUND   |                            |
|  |  | <u>2009</u>                |
|  | Deficit for the period   | (24,377)                   |
|  |  |                            |
| 8.   | OTHER PAYABLES   |                            |
|  |  | 2009                       |
|  | Other payables   | 1,840,090                  |
|  | The fair reduce of the Association's other payables at 21 July | y 2000 approximates to the |

The fair value of the Association's other payables at 31 July 2009 approximates to the corresponding carrying amount.

#### PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 JULY 2009 (Expressed in Hong Kong Dollars)

#### 9. FUND RAISING INCOME

|                          | <u>2009</u> |
|--------------------------|-------------|
| Bingo                    | 25,563      |
| Dance-a-thon             | 32,900      |
| Family Fun Day           | 396,902     |
| Music Concert            | 1,710       |
| Peak School Uniform      | 111,350     |
| Red House Books          | 10,733      |
| Year 4 Production        | 2,130       |
| Year 6 Granduation Party | 73,960      |
| Yearbook Sales           | 70,300      |
| Yearbook Sponsorship     | 51,490      |
|                          | 777,038     |

#### 10. FUND RAISING EXPENSES

|                          | <u>2009</u> |
|--------------------------|-------------|
| Bingo                    | 3,241       |
| Dance-a-thon             | 11,381      |
| Family Fun Day           | 96,229      |
| Music Concert            | 500         |
| Peak School Uniform      | 77,484      |
| Red House Books          | 9,571       |
| Year 4 Production        | 653         |
| Year 6 Granduation Party | 77,446      |
| Yearbook Sales           | 113,200     |
|                          | 389,705_    |

# PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMTIED NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 JULY 2009

(Expressed in Hong Kong Dollars)

#### 11. SCHOOL FUNDING

|                       | <u>2009</u> |
|-----------------------|-------------|
| Greening Project      | 18,070      |
| Library Facilities    | 26,107      |
| Lighting Project      | 65,000      |
| Music Department Fund | 5,000       |
| Playground Project    | 35,150_     |
|                       | 149,327     |

#### 12. ADMINISTRATIVE EXPENSES

|                        | <u>2009</u> |
|------------------------|-------------|
| Auditors' remuneration | 12,000      |
| Bank charges           | 400         |
| Bank interests         | 168         |
| Insurance              | 1,447       |
| Postage and courier    | 228         |
| Stationery             | 2,436       |
| Sundry expenses        | 13,486      |
| Telecommunication      | 1,594       |
|                        | 31,759      |
|                        | <del></del> |

#### 13. TAXATION

The Association is exempted from Hong Kong profits tax under Section 88 of the Hong Kong Inland Revenue Ordinance.

## PEAK SCHOOL PARENT TEACHERS ASSOCIATION LIMITED NOTES TO THE FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 JULY 2009

(Expressed in Hong Kong Dollars)

#### 14. RISK MANAGEMENT

The Association's financial risk management policy seeks to ensure that adequate financial resources are available for the development of the Association.

The Association is exposed through its operations to the following financial risks:

Fair value risk Liquidity risk Foreign currency risk Credit risk Interest rate risk

#### Fair value risk

The fair values of the financial assets and liabilities of the Association as at 31 July 2009 are not materially different from their carrying values.

#### Liquidity risk

The Association will consistently imply a prudent liquidity risk management and ensure that it maintains sufficient cash and cash equivalents to meet its liquidity requirements.

#### Foreign currency risk

The Association has no significant foreign currency risk due to limited foreign currency transactions.

#### Credit risk

Credit risk arises from the possibility that the counterparty to a transaction is unwilling or unable to fulfill its obligation with the results that the Association thereby suffers financial loss. As shown from the balance sheet, the Association has no financial assets carries a significant exposure to credit risk.

#### Interest rate risk

The Association has no significant interest rate risk as there are no significant long term external borrowings which bear floating interest rates.